

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Christopher R. Mills

Patricia A. Taylor

Joseph D. Calderón

Dwayne Penick

Don R. Gerth

Acting City Manager

Manny Gomez

January 6, 2020



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, January 6, 2020 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Christopher R. Mills
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Dwayne Penick
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio
and Available via Livestream at www.hobbsnm.org*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the December 16, 2019, Regular Commission Meeting

PROCLAMATIONS AND AWARDS OF MERIT

PUBLIC COMMENTS *(Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

2. Consideration of Approval of a Professional Services Agreement with Luke Otero for Lobbying Services for the 2020 New Mexico Legislative Session in the Amount of \$24,000 Plus New Mexico Gross Receipts Tax (*Efren Cortez, City Attorney*)
3. Resolution No. 6890 - Declaring All Meetings of the City Commission and Boards and Committees to be Public Meetings and Adopting Reasonable Notice Procedures (*Efren Cortez, City Attorney*)
4. Resolution No. 6891 - Authorizing the Appointment of Clarence Benford to the Cemetery Board (*Mayor Sam Cobb*)

DISCUSSION

5. Economic Development Corporation of Lea County - Airline Update (*Missi Currier, President & CEO, EDC; and Corey Needham, Assistant County Manager, Lea County*)

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

6. Resolution No. 6892 - ***PUBLIC HEARING***: Regarding the Transfer of Ownership and Location of Liquor License No. 0819 from Club Lumina to Texas Roadhouse Holdings, LLC, d/b/a Texas Roadhouse Located at 4210 Lovington Highway, Hobbs, New Mexico (*Efren Cortez, City Attorney*)
7. Resolution No. 6893 - Relating to the Disposition of Obsolete, Worn-Out and Unusable Personal Property (*Toby Spears, Finance Director*)
8. Consideration of Approval of the Paid Time Off (PTO) Payout for Calendar Year 2019 (*Toby Spears, Finance Director*)

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

9. Next Meeting Date:
 - ▶ City Commission Regular Meeting
January 21, 2020, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 6, 2020

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: December 27, 2019
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of December 16, 2019

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

| | |
|----------------------|---------------------|
| Resolution No. _____ | Continued To: _____ |
| Ordinance No. _____ | Referred To: _____ |
| Approved _____ | Denied _____ |
| Other _____ | File No. _____ |

Minutes of the regular meeting of the Hobbs City Commission held on Monday, December 16, 2019, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Christopher Mills
Commissioner Patricia A. Taylor (*via telephone*)
Commissioner Joseph D. Calderón
Commissioner Dwayne Penick
Commissioner Don Gerth

Also present:

Manny Gomez, Acting City Manager/Fire Chief
Efren Cortez, City Attorney
John Ortolano, Police Chief
Barry Young, Deputy Fire Chief
Todd Randall, City Engineer
Doug McDaniel, Parks and Recreation Director
Wade Whitehead, Parks Superintendent
Bryan Wagner, Parks and Open Spaces Director
Nicholas Goulet, Human Resources Director
Toby Spears, Finance Director
Bobby Arther, Municipal Judge
Tim Woomer, Utilities Director
Shelia Baker, General Services Director
Raymond Bonilla, Community Services Director
Ron Roberts, Information Technology Director
Christa Belyeu, Assistant Information Technology Director
Meghan Mooney, Communications Director
Sandy Farrell, Library Director
Ann Betzen, Risk Manager/Executive Assistant
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
12 citizens

Invocation and Pledge of Allegiance

Commissioner Penick delivered the invocation and Commissioner Mills led the Pledge of Allegiance.

Approval of Minutes

Commissioner Calderón moved that the minutes of the regular meeting held on December 2, 2019, be approved as presented. Commissioner Newman seconded the motion and the vote was recorded as follows: Mills yes, Taylor yes, Newman yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried.

Proclamations and Awards of Merit

Recognition of City Employees - Milestone Service Awards for the Month of December, 2019

Acting City Manager/Fire Chief Manny Gomez stated the City Commission has recognized 61 employees in the last two years of Milestone Service Awards. He further stated this recognition represents over 580 years of service to the City of Hobbs. Acting City Manager/Fire Gomez recognized the employees who have reached milestone service awards with the City of Hobbs for the month of December, 2019, which total over 35 years of service worked. He read their names, job titles and gave a brief summary of the job duties performed by each of the following employees:

- 5 years - Jessica Reza, Hobbs Police Department
- 5 years - Elda Gonzalez, Finance Department
- 5 years - Michal Hughes, Parks Department
- 5 years - Nikolas Mann, Hobbs Police Department
- 5 years - Dustin Sharp, Parks Department
- 10 years - Shelly Raulston, Finance Department

Acting City Manager/Fire Chief Gomez thanked the Commission for recognizing the employees and their service to the City. He stated employees are the most important resource and asset within the organization. Acting City Manager/Fire Chief Gomez expressed thanks and appreciation to the employees and their families.

Public Comments

There were no comments from the public.

Consent Agenda

Commissioner Gerth moved for approval of the following Consent Agenda Item(s):

Resolution No. 6886 - Authorizing Appointments to the Labor Management Relations Board

Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. A copy of the resolution is attached and made a part of these minutes.

Discussion

There were no items presented for discussion.

Action Items

Resolution No. 6887 - Authorizing Acceptance of Work Product and Deliverables from the J. F Maddox Foundation

Mr. Bob Reid of the J. F Maddox Foundation (Foundation) introduced himself, Mr. Steve Duncan with Development Counsellors International (DCI) and Mr. Finn Smith, former Chairman of the Economic Development Corporation of Lea County (EDC). Mr. Reid stated the Foundation has sought to assist with improvement of the economy and quality of life in Hobbs, New Mexico. He briefly outlined some of the collaborative projects and investments by the Foundation in the community. He stated it is so great to be part of a community that invests in itself such as landscaped trails, the CORE, improvements to the Martin Luther King Soccerplex, a new Hobbs Boys and Girls Club, roads, parks, baseball fields, a new golf course, a Teen Center and the Hobbs Senior Center. Mr. Reid stated the Foundation does not want Hobbs to be left out of the current economic growth in the Permian Basin in the energy sector. To assist with the marketing effort, he stated the Foundation has contracted with a nationally recognized place-marketing agency, DCI, to develop strategies that would position Hobbs for long-term economic success. Mr. Reid stated the Foundation has invested over \$164,000 of its own funds to achieve this result and the Foundation seeks to give this work product and deliverables to the City of Hobbs for its economic development.

Mr. Finn Smith thanked Mr. Reid for his presentation and stated he feels blessed to be in Hobbs with the support of the Foundation. He further stated the EDC has a new President and is working to build the ridership on United Airline flights by expanding to Denver, Colorado.

Mr. Steve Duncan of DCI presented a PowerPoint presentation to the Commission. He described the process for finding the correct brand for Hobbs. Mr. Duncan explained that a brand is not a tagline. He stated a brand is what a company does

with a tagline and how people perceive that business. He outlined the process DCI will use to market Hobbs with the tagline being "At the Heart of the Permian Basin".

Mr. Duncan stated there is great momentum in Hobbs. He stated a micro website will be used to market the area and can be found at <https://choosehobbsnm.com> which will be operated separately from the City's website.

Following some discussion, Mayor Cobb and the Commission thanked DCI and the Foundation for the presentation. There being no further comment, Commissioner Calderón moved that Resolution No. 6887 be adopted. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6888 - Authorizing Ballot Questions at the Municipal Officer Election on March 3, 2020

Ms. Jan Fletcher, City Clerk, explained the resolution and read the five proposed Charter amendment questions which were approved by the City Commission at its last meeting on December 2, 2019, to be included on the ballot at the Municipal Officer Election scheduled for March 3, 2020. The questions on the following topics are listed in the order as they are addressed in the existing City Charter:

1. Removal of residency requirement to comply with N. M. Constitution
2. Removal of runoff elections
3. Add power for the City Commission related to termination of the City Attorney
4. Remove recall provisions and provide for recall as stated in the Recall Act
5. Add a new section related to gender references

Ms. Fletcher explained pursuant to NMSA 1978 §1-16-7, the Secretary of State has issued Administrative Rule 1.10.16.1 to prescribe uniform guidelines for a state or local election ballot question to appear on the ballot. She stated this rule provides that the Secretary of State shall approve the form of ballot questions to be placed on a ballot and the question will be written to allow a "yes" or "no" answer.

In response to Mayor Cobb's question, Ms. Fletcher stated each question will be voted on separately. In further response to Mayor Cobb's inquiry, Ms. Fletcher affirmatively stated that the Commissioner's vote on approval of the format of the ballot questions does not represent their personal vote of approval or disapproval of each item, only to the format of the questions.

There being no further discussion, Commissioner Penick moved to adopt Resolution No. 6888 as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. A copy of the resolution is attached and made a part of these minutes.

Resolution No. 6889 - Authorizing a CES Contract with Smith Engineering Company in the Amount of \$107,500.00 for Professional Engineering Design Services of Trunk F Sewer Replacement

Mr. Todd Randall, City Engineer, explained the resolution and stated the City has received a capital appropriation from the 2019 Legislative Session in the amount of \$197,000 for design and construction Trunk Line F Sewer Replacement. He further stated Smith Engineering Company provided design services for the last two phases of the Trunk Line F Sewer replacement. In addition, Smith Engineering provided preliminary surveying work along Central Drive from SR 18 to Joe Harvey Blvd, which is the next phase of construction. Mr. Randall stated the City included this project in the Mobile Lidar acquisition and will provide Smith Engineering with the base-mapping planimetrics provided by Bohannon Huston on a separate contract. He added this resolution will authorize the City Manager to enter in a contract with Smith Engineering using CES's current procurement contract. The attached proposal fee is \$107,590.00 excluding gross receipts tax.

After a lengthy discussion regarding the size and material of existing pipes, Commissioner Calderón moved that Resolution No. 6887 be adopted. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached and made a part of these minutes.

Consideration of Approval of Change Order #5 with RMCI, Inc., in the Amount of \$328,560.77 for Demolition and Decommissioning of Existing Aerobic Digesters

Mr. Tim Woomer, Utility Director, stated on August 6, 2018, the City Commission awarded bid number 1564-18 to RMCI, Inc., in the amount of \$8,982,000.00 to construct new Aerobic Digesters at the Wastewater Reclamation Facility (WWRF). He stated the construction of the new Aerobic Digesters are now substantially complete and in operation. He further stated the new Aerobic Digesters replaced the existing aeration basin structures that were constructed in 1980 and repurposed into Aerobic Digesters in 2007. Mr. Woomer stated the City desires to proceed with Bid Alternate No. 1; the Demolition and Decommissioning of the old Aerobic Digesters as detailed on drawing C-4 including the removal of three existing Hoffman Blowers, ten jet

aeration pumps, and associated piping, wiring, equipment, and appurtenances. He stated the Project Engineer, Bohannon Huston, and City staff have determined that the pricing submitted by RMCI, Inc., in cost proposal No. 014 is warranted for the scope of work. He added the estimated time for completion of this portion of the project is ninety days. Mr. Woomer stated the Cost Proposal for Change Order No. 5 is \$307,605.17 plus gross receipts tax.

Mayor Cobb stated the goal is to service 60,000 citizens through the WWRF.

Mr. Woomer thanked the Commission for its insight and vision for the future of the WWRF. He further stated the ultimate goal is to create a lake that is 100% reusable water for fishing, and water sports.

There being no further discussion, Commissioner Penick moved to approve Change Order #5 with RMCI, Inc., in the amount of \$328,560.77 for Demolition and Decommissioning of Existing Aerobic Digesters. Commissioner Gerth seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Calderón yes, Gerth yes, Penick yes, Taylor yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Mayor Cobb stated the next regular Commission meeting will be held on Monday, January 6, 2020.

Acting City Manager/Fire Chief Gomez thanked Mr. Woomer for his presentation and stated and thanked the Utilities staff for the upkeep of the facility. He stated the WWRF was awarded a State Housekeeping Award earlier in the year and is well known for its proficient operations.

Acting City Manager/Fire Chief Gomez briefly reviewed statistics from various departments including the CORE, Parks and Open Spaces Department, Hobbs Police Department and the Hobbs Fire Department. He stated the City of Hobbs is fortunate to have the management team and staff to carry out all of the services offered by the City of Hobbs.

Acting City Manager/Fire Chief Gomez announced the retirement of Ms. Kathy Lord, Legal Assistant, and stated Ms. Georgia Cherney will be replacing her position.

Acting City Manager/Fire Chief Gomez stated the Convention & Visitors Bureau hosted the 2nd Annual Hobbs Tree Lighting Ceremony for approximately 3,500 citizens and visitors.

Acting City Manager/Fire Chief Gomez stated there were several landmark moments that created great momentum going into the New Year. He stated the Communications Department is getting Hobbs ahead of the game in regards to the 2020 Census. He stated the Hobbs Public Library celebrated 80 years of service and Hobbs Express Public Transportation celebrated 30 years of operation. Acting City Manager/Fire Chief Gomez expressed his appreciation to the Commission and staff for their loyalty and hard work.

Commissioner Gerth stated there was a great Rockwind Community Links commercial aired during a recent NFL game.

Commissioner Gerth expressed concern regarding the illegal dumping of trash on Mobile Street and near French Drive. He stated the area is a growing mess. He suggested a call-in hotline number such as Crime Stoppers to report illegal dumping.

Commissioner Gerth wished everyone a Merry Christmas and Happy Holidays.

Commissioner Mills stated Hobbs has made some great decisions over the years. He stated the City of Carlsbad, New Mexico, is experiencing growth issues with their sewer system and residents are illegally dumping sewer waste onto private property.

Commissioner Mills expressed his appreciation to the Charter Commission. He stated there have been some great discussions and he stated he is looking forward to the New Year. Commissioner Mills wished everyone a Merry Christmas.

Commissioner Taylor thanked the EDC, DCI and the J. F Maddox Foundation for their work in marketing Hobbs. She stated Hobbs has come a long way. She expressed her appreciation to the Mayor and City staff for all of their hard work.

Commissioner Calderón stated he attended the Holiday Memorial Service held at Prairie Haven Memorial Park. He commended the staff at Prairie Haven Memorial Park. Commissioner Calderón also wished everyone a Merry Christmas.

Commissioner Penick stated he also attended the Holiday Memorial Service at Prairie Haven Memorial Park.

Commissioner Penick thanked Mr. Reid and the Maddox Foundation and Mr. Duncan for their vision regarding branding. He stated it is vitally important for the growth of Hobbs.

Commissioner Penick also commended Mr. Woomer for his hard work at the WWRF.

Commissioner Penick wished everyone a Merry Christmas and a Happy New Year.

Commissioner Newman stated there are leaves being swept into the middle of the streets creating additional work for the street sweepers. He reminded citizens to bag up their leaves and trash so it would not blow into the streets.

Mayor Cobb thanked the EDC and Lea County for their work with the Lea County Regional Airport. He stated the flights to and from Denver, Colorado, have been a positive experience.

Mayor Cobb reminded everyone to be mindful of their blessings this holiday season. He wished everyone a Merry Christmas and a Happy New Year.

Adjournment

There being no further business or comments, Commissioner Newman moved that the meeting adjourn. Commissioner Gerth seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Calderón yes, Penick yes, Gerth yes, Taylor yes, Cobb yes. The motion carried. The meeting adjourned at 7:40 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CONSENT AGENDA



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 6, 2020

SUBJECT: Approval Authorizing the Mayor to Execute a Professional Services Agreement with Luke Otero for Lobbying Services

DEPT. OF ORIGIN: Legal Department
DATE SUBMITTED: December 27, 2019
SUBMITTED BY: Efren A. Cortez, City Attorney

Summary:

It has been determined that the City would benefit from having the services of a Lobbyist during the 2020 New Mexico Legislative Sessions. Available resources have been reviewed and it has been determined that Luke Otero should provide professional state lobbying services to the City. The proposed Professional Services Agreement is attached. The agreement is for the 2020 Legislative Session, any pre-session meetings/services, and follow up meetings/services following the 2020 session and any interim session meetings/services. This contract is for \$24,000.00 plus New Mexico Gross Receipts Taxes (NMGRT).

Fiscal Impact:

The contract is for \$24,000.00 plus NMGRT for fiscal year 2020. Adequate funds are budgeted in line item 010100-42601 for Professional Services.

Reviewed By: _____

[Signature]
Finance Department

Attachments:

Professional Services Agreement

Legal Review:

Approved As To Form: _____

[Signature]
City Attorney

Recommendation:

The Commission should consider approval of the Professional Services Agreement.

Approved For Submittal By:

[Signature]
Department Director

[Signature]
City Manager

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COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____



PROFESSIONAL SERVICES AGREEMENT

THIS CONTRACT is made the ____ day of _____, 2020, by and between the City of Hobbs, New Mexico, a municipal corporation located in Lea County, New Mexico (hereinafter referred to as City) and Luke Otero, 1458 Miracerros Loop North, Santa Fe, New Mexico, 87505, an independent contractor (hereinafter referred to as "Contractor").

This Contract is a (Check one):

- Category 1 Contract:** (\$0 – not to exceed \$20,000.00). Purchasing requires good faith efforts to acquire the materials or services at the best obtainable price.
- Category 2 Contract:** (\$20,000.00 - not to exceed \$60,000.00). Purchasing requires three (3) written quotes turned in to the Central Purchasing Office.
- Category 3 Contract:** (\$60,000.00 and over). Purchasing requires formal sealed bids or competitive sealed proposals through the Central Purchasing Office.
- Professional Services Contract under \$60,000.00.** Purchasing requires the direction of the City Manager.
- Professional Services Contract \$60,000.00 and over.** Purchasing requires the direction of the City Manager with City Commission approval, subject to the competitive sealed proposal requirements.

The parties to this contract, in consideration of their mutual promises, agree as follows:

1. SCOPE OF SERVICES

Contractor shall provide professional state lobbying services for the 2020 New Mexico Legislative Session, any pre-session meetings/services, any follow up meetings/services resulting from the 2020 Session and any interim session meetings/services, as fully set forth herein.

2. PRICE

City will pay contractor \$24,000.00 plus New Mexico Gross Receipts Tax (NMGRT) for services under this agreement. Contractor shall submit a monthly invoice following the final date of the month for any month in which the Contractor has performed under this Agreement. Upon receipt of invoice, City shall render payment for said invoice as soon as practical within fifteen (15) days. Contractor and City shall both be required to keep detailed records regarding the frequency of services rendered so as to accurately account for services billed under this Agreement. In the event the City disputes an invoice within the fifteen (15) days for payment, Contractor shall provide City with records regarding frequency of services complete with dates and times.

Parties agree that the aggregate amount contemplated by this contract shall not exceed \$24,000.00 plus NMGRT. This amount includes both payment for services and any potentially requested reimbursement of out-of-pocket expenses. All amounts contemplated herein shall include all necessary

labor, equipment, materials and all other costs necessary to complete the services specified herein. Nothing contained in this Agreement shall be construed by Contractor as guaranteeing Contractor any minimum amount of work.

3. EFFECTIVE DATES

This Agreement shall be effective for the 2020 New Mexico Legislative Session, any pre-session meetings/service, any follow-up meetings/services resulting from the 2020 Session, and any interim Session meetings/services. This Agreement shall not exceed one year from date of execution (as noted above). This Agreement may be terminated by either party, with or without cause, upon a minimum of thirty (30) days' advanced written notice to the other party. By termination either by expiration or written notice, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. If termination occurs, contractor shall provide documentation of actual services rendered and shall be compensated as such only if said sums are within the aggregate amount contemplated herein.

4. STATUS OF CONTRACTOR

Contractor acknowledges that his relationship with City, and that of his agents and employees, is that of an independent contractor and, as such, Contractor, and his agents and employees, shall not be considered an employee of the City, nor shall Contractor be eligible to accrue leave, retirement benefits, insurance benefits, use of City vehicles, or any other benefits provided to City employees. Contractor further acknowledges that no benefits pursuant to the Worker's Compensation Laws of the State of New Mexico are available. Contractor shall be solely responsible for all taxes and related reporting requirements. City shall have no liability for the payment of taxes other than gross receipts taxes upon the total price of this contract.

5. INDEMNITY

Contractor shall indemnify, defend and hold the City, the City Commission of the City of Hobbs, its individual commissioners, its officers, employees and agents, past or present, harmless from any and all causes of action, suits, claims, judgments, losses, costs, expenses, and liens of every kind and nature, including, but not limited to court costs and attorney's fees, arising or alleged to have arisen due to negligence of Contractor, or any employees working under Contractor, while engaged in the performance of this Agreement, or for Contractor's failure to render services, or any breach of this Agreement.

6. CONFIDENTIALITY AGREEMENT

Parties understand this Agreement and its terms may be subject to inspection via the Inspection of Public Records Act (NMSA 1978, §14-2-1, et seq.). Aside from this Agreement and its terms, any confidential information provided to or developed by Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of City.

7. RECORDS AND AUDIT

Contractor shall maintain detailed time records that indicate the date, time, and nature of services rendered. These records shall be subject to inspection by City, the Department of Finance and Administration, and the State Auditor. The City shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the City to recover excessive or illegal payments.

8. MISCELLANEOUS PROVISIONS

Due to the unique services contemplated by this Agreement, this Agreement may not be assigned or subcontracted by either Party.

If any part of this Agreement shall be in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.

This Agreement is governed by the laws of the State of New Mexico and will bind and inure to the benefit of City and Contractor, their respective successors and assigns. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. Contractor agrees to pay City reasonable costs, including court fees and reasonable attorney's fees, incurred by City in the enforcement of this Agreement, even though the City may employ in-house legal counsel.

Any change orders shall be in writing and signed by the parties specifically enumerating the additional work to be performed, change in scope, and/or the cost therein.

The foregoing constitutes the entire Agreement between the parties and may be modified only in writing signed by both parties.

[required signatures on the next page]

IN WITNESS WHEREOF, the parties hereto have executed this contract the day and year first above written.

THE CITY OF HOBBS, NEW MEXICO

City Manager Approval:

Contractor Approval:

City Manager Signature

Contractor Signature

Finance Director:

Finance Director Signature

City Attorney "as to form" Approval:
(Category 3 Contract or Professional Services Contract over \$60,000.00 ONLY)

City Manager Approval:
(Category 3 Contract, All Professional Services Contracts)

City Attorney

City Manager

City Clerk Approval:
City Clerk (Professional Service Contracts over \$60,000)

City Mayor Approval:
(Professional Service Contracts over \$60,000)

City Manager

City Mayor



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 6, 2020


SUBJECT: Approval of a Resolution Declaring All Meetings of City Commission, Boards and Committees to be Public Meetings and Adopting Reasonable Notice Procedures

DEPT. OF ORIGIN: City Attorney
DATE SUBMITTED: December 27, 2019
SUBMITTED BY: Efen A. Cortez, City Attorney

Summary:

NMSA 1978, §10-15-1(D), provides that the public body shall determine at least annually in a public meeting what notices for public meetings are reasonable. This Resolution is adopted annually by the governing body setting forth the City of Hobbs' notice procedures.

Fiscal Impact:

Reviewed By: 

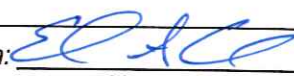
Finance Department

There is no fiscal impact associated with this Resolution.

Attachments:

Proposed Resolution

Legal Review:

Approved As To Form: 

City Attorney

Recommendation:

The Commission should consider approval of the Resolution.

Approved For Submittal By:


Department Director


City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6890

A RESOLUTION STATING THE REASONABLE NOTICE PROCEDURES FOR THE
CITY OF HOBBS PER THE NEW MEXICO OPEN MEETINGS ACT.

WHEREAS, The Hobbs City Commission met in regular session at the City Hall, City Commission Chambers located at 200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico on January 6, 2020, at 6 p.m. as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, all persons desiring shall be permitted to attend and listen to the deliberations and proceedings of all public meetings; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meeting Act requires the Hobbs City Commission to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO that:

1. All meetings shall be held at City Hall, City Commission Chamber, 200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico at 6 p.m., or as otherwise indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on the first and third Monday of the month. The agenda will be available at least seventy-two hours prior to the meeting from the City Clerk's Office, whose office is located at City Hall in Hobbs, New Mexico. The agenda will also be posted on the Community Bulletin Board located on the first floor of City Hall, and on the City of Hobbs' website at www.hobbsnm.org.
3. Special meetings may be called by the Mayor or a majority of the members upon three days' notice. The notice for a special meeting shall include an agenda for the meeting or information on how a copy of the agenda may be obtained. The agenda will be available at least seventy-two hours before the meeting and posted on the City of Hobbs' website at www.hobbsnm.org.
4. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Hobbs City Commission will avoid emergency meetings whenever possible. Emergency meetings may be called by the Mayor or a majority of the members with twenty-four hours prior notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an

- agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of taking action on an emergency matter, the Hobbs City Commission will notify the Attorney General's Office.
5. For the purpose of regular meetings described in Paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and agenda is placed in newspapers of general circulation in the state and posted in the following locations: on the Community Bulletin Board located on the first floor of City Hall, and the City of Hobbs' website at www.hobbsnm.org. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
 6. For the purposes of special meetings and emergency meetings described in Paragraphs 3 and 4, notice requirements are met if notice of the date, time, place and agenda is provided by telephone to newspapers of general circulation in the state and posted on the Community Bulletin Board located on the first floor of City Hall. Telephone notice also shall be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
 7. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service

to attend or participate in the hearing or meeting, please contact The City Clerk's Office at City Hall located at 200 E. Broadway, Hobbs, New Mexico or by calling (575) 397-9200 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact The City Clerk's Office if a summary or other type of accessible format is needed.

8. The Hobbs City Commission may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Hobbs City Commission taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

(b) If a closed meeting is conducted when the Hobbs City Commission is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed or the minutes of the next open meeting if the

closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Hobbs City Commission in an open public meeting.

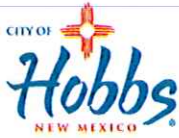
9. As provided by NMSA 1978, §10-15-1(C), a member of the public body may participate in a meeting of the public body by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting.

PASSED, ADOPTED AND APPROVED this ____ day of January, 2020.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 6, 2020

SUBJECT: Resolution Authorizing the Mayor to Make an Appointment to the Cemetery Board

DEPT. OF ORIGIN: Mayor's Office
DATE SUBMITTED: January 2, 2020
SUBMITTED BY: Mayor Sam Cobb

Summary:

The Mayor would like to appoint Clarence Benford to the Cemetery Board to fill the position vacated by Benny J. Greenlee, Sr., which expires March 31, 2021.

Fiscal Impact:

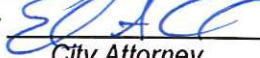
Reviewed By: _____
Finance Department

None

Attachments:

Resolution

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Approval of resolution

Approved For Submittal By:

Department Director

City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6891

A RESOLUTION AUTHORIZING THE MAYOR TO
MAKE AN APPOINTMENT TO THE
CEMETERY BOARD

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized to appoint Clarence Benford to the Cemetery Board, to fill the position vacated by Benny J. Geenlee, Sr., which expires March 31, 2021.

PASSED, ADOPTED AND APPROVED this 6th day of January, 2020.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 6, 2020

SUBJECT: Resolution Regarding the Transfer of Ownership and Location of Liquor License No. 0819 from Club Lumina, 1187 NM-68, Velarde, New Mexico, to Texas Roadhouse Holdings, LLC, d/b/a Texas Roadhouse, 4210 Lovington Highway, Hobbs, New Mexico

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: December 24, 2019
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

Texas Roadhouse Holdings, LLC, has applied to the State of New Mexico, Alcoholic Beverage Control, for transfer of ownership and location of Liquor License No. 0819 as referenced above. The application has received preliminary approval from the State of New Mexico and was received by the City Clerk's Office on December 2, 2019. A public hearing must be held by the City within forty-five (45) days from receipt of such notice. The City has duly published notice of the hearing in the Hobbs News-Sun and properly notified the applicant of such hearing by certified mail.

Fiscal Impact:

Reviewed By: [Signature] Finance Department

The applicant has paid the required \$250.00 administrative fee to the City.

Attachments:

- 1. Application packet from State of New Mexico, Alcohol and Gaming Division
2. Affidavit of Publication - Notice of Public Hearing
3. Area Map
4. Resolution

Legal Review:

Approved As To Form: [Signature] City Attorney

Recommendation:

Motion to approve or disapprove the transfer of ownership; second; vote.

Approved For Submittal By:

[Signature] Department Director
[Signature] City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6892

A RESOLUTION REGARDING THE
TRANSFER OF OWNERSHIP AND LOCATION OF LIQUOR LICENSE NO. 0819
FROM CLUB LUMINA, VELARDE, NEW MEXICO,
TO TEXAS ROADHOUSE HOLDINGS, LLC, D/B/A TEXAS ROADHOUSE
LOCATED AT LOVINGTON HIGHWAY AND MAGNOLIA,
4210 LOVINGTON HIGHWAY, HOBBS, NEW MEXICO.

WHEREAS, the City of Hobbs has received the following application for transfer of ownership of Liquor License No. 0819:

Owner of Existing License: Club Lumina, Inc.
Current D/B/A Name: Club Lumina
Premises Address: 1187 NM-68
Velarde, NM 87582

Applicant Name: Texas Roadhouse Holdings, LLC
Applicant D/B/A Name: Texas Roadhouse
Premises Address: North Lovington Highway and Magnolia
4210 Lovington Highway
Hobbs, NM 88240

WHEREAS, the State of New Mexico Regulation and Licensing Department, Alcoholic Beverage Control, has granted preliminary approval to the application for transfer of ownership and location of the liquor license as requested and a duly advertised public hearing is being held by the governing body of the City of Hobbs on January 6, 2020, on the question of whether or not the proposed transfer of ownership and location of the license should be granted.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the transfer of ownership and location of Liquor License No. 0819 from Club Lumina to Texas Roadhouse Holdings, LLC, d/b/a Texas Roadhouse, 4210 Lovington Highway, Hobbs, New Mexico, be and is hereby _____ (*approved or disapproved*).

PASSED, ADOPTED AND APPROVED this 6th day of January, 2020.

SAM D. COBB, Mayor

ATTEST:


JAN FLETCHER, City Clerk

Affidavit of Publication

STATE OF NEW MEXICO
COUNTY OF LEA

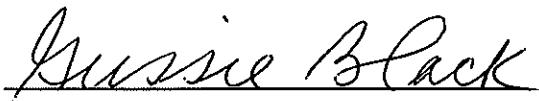
I, Daniel Russell, Publisher of the Hobbs News-Sun, a newspaper published at Hobbs, New Mexico, solemnly swear that the clipping attached hereto was published in the regular and entire issue of said newspaper, and not a supplement thereof for a period of 2 issue(s).

Beginning with the issue dated
December 05, 2019
and ending with the issue dated
December 12, 2019.



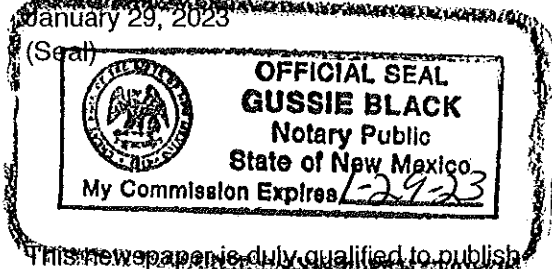
Publisher

Sworn and subscribed to before me this
12th day of December 2019.



Business Manager

My commission expires
January 29, 2023



This newspaper is duly qualified to publish legal notices or advertisements within the meaning of Section 3, Chapter 167, Laws of 1937 and payment of fees for said

LEGAL NOTICE
DECEMBER 5 and 12, 2019

NOTICE OF PUBLIC LIQUOR HEARING

NOTICE IS HEREBY GIVEN that the City Commission of the City of Hobbs, New Mexico, will hold a public hearing on Monday, January 6, 2020, in the City Commission Chamber at City Hall, First Floor Annex, 200 East Broadway, Hobbs, New Mexico, for the purpose of considering the application for a liquor license as set forth below and to hear any protests and objections to the granting thereof. Protests and objections may be made by any interested persons at the time, date and place of hearing.

NOTICE TO PERSONS WITH DISABILITIES: If you have a disability and require special assistance to participate in the hearing, please contact Jan Fletcher at least three days before the hearing date at (575) 397-9207.

Liquor License Number: 0819
Applicant: Texas Roadhouse Holdings, LLC
D/B/A: Texas Roadhouse
Location: North Lovington Hwy. and Magnolia, Hobbs NM, 88240
The request is for a Transfer of Ownership and Location of Liquor License No. 0819. The license is currently owned by Club Lumina at 1187 NM-68, Velarde, New Mexico, 87582.

DATED this 3rd day of December, 2019.

Is/ Sam D. Cobb
SAM D. COBB, Mayor

#34952

67108146

00236855

CITY OF HOBBS FINANCE DEPT
200 E. BROADWAY ST
HOBBS, NM 88240



New Mexico Regulation and Licensing Department
ALCOHOLIC BEVERAGE CONTROL

PO Box 25101 ▪ Santa Fe, New Mexico 87504-5101
Phone (505) 476-4875 ▪ Fax (505) 476-4595 ▪ www.rld.state.nm.us/abc

November 26, 2019

Certified Mail No.: 9171 9690 0935 0155 2451 62

RECEIVED

City of Hobbs
Attn: Jan Fletcher
200 East Broadway
Hobbs, NM 88240

DEC - 2 2019

OFFICE OF THE CITY CLERK
HOBBS, NEW MEXICO

Michelle Lujan Grisham
Governor

Marguerite Salazar
Superintendent

Andrew Vallejos
Director

Re: Lic. No. /Appl. No.: License No.0819 | Application No. 1119647
Name of Applicant: Texas Roadhouse Holdings, LLC
Doing Business As: Texas Roadhouse
Proposed Location: Sec. of N. Lovington Highway and Magnolia,
Hobbs, New Mexico 88240227

Greetings:

The Director of the Alcohol and Gaming Division has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

While the law states that “within forty-five (45) days after receipt of a Notice from the Alcohol and Gaming Division, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer”, we recognize the potential for conflict between the requirement for publication of 30 day notice and the 45 day hearing requirement. Should the Local Governing Body be unable to meet one of these requirements, please send a Request for Waiver/Extension by email to the assigned AGD Hearing Officer listed on page 2.

Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing twice during the 30 days prior to the hearing in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing.** Both publications must occur before a hearing can be conducted. The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken by the Alcohol & Gaming Division;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, the Notice shall also be published on the website.

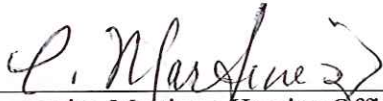
The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. A record shall be made of the hearing.

THE APPLICANT IS SEEKING A TRANSFER OF OWNERSHIP AND CHANGE OF LOCATION OF DISPENSER LIQUOR LICENSE NO. 0819.

Within thirty (30) days after the Public Hearing, the governing body shall notify the Alcohol and Gaming Division of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify the Alcohol and Gaming Division within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcohol and Gaming Division with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

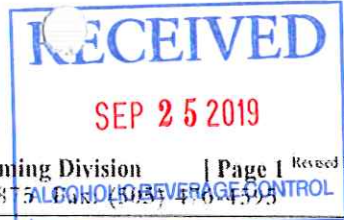
Respectfully,



Charmaine Martinez, Hearing Officer
New Mexico Regulation & Licensing Dept.
Alcoholic Beverage Control Division
Phone: (505) 476-4804 Fax: (505) 476-4595
Email: charmaine.martinez2@state.nm.us

Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)
2. Copy of Page 2 of the Application
3. Copy of Zoning Statement



AGD Stamp

New Mexico Regulation and Licensing Department | Alcohol and Gaming Division | Page 1 Revised 2/16
PO Box 25101 Santa Fe, NM 87504-5101 | Phone: (505) 476-4875

AGD USE ONLY: Payment| Application Fee \$ 200. Received on: 9/25/19 Receipt No. 222793

Application Number: 1119647 Local Option District: _____

TRANSFER OF DISPENSER-TYPE LIQUOR LICENSE APPLICATION

\$206.00 Application Fee, non-refundable.

License No. 0819 Type of License: Disp to ILD

Check appropriate boxes:

Application is for: Transfer of Ownership Transfer of Ownership and Location Transfer of Location Only

Record Owner of Existing License: Club Lumina, Inc.

Current D/B/A Name: Club Lumina

Current Premises Address: 1187 NM-68, Velarde, NM 87582

Current LOD: Rio Arriba County Is License moving out of Local Option District? Yes No

APPLICANT IS: Individual Limited Liability Company Corporation Partnership (General/Limited)

NAME of Individual/Company: _____ ADDRESS (including city, state, zip) _____

Texas Roadhouse Holdings LLC 6040 Dutchmans Ln., Louisville, KY 40205

copy to: New Mexico Liquor Licenses, LLC 2539 Wyoming Blvd. NE, Albuquerque, NM 87112

D/B/A Name to be used: Texas Roadhouse Business Phone #: TBD

Email Address (required): katie.mccullum@texasroadhouse.com

Physical location where license is to be used: (Include Street # / Highway # / State Road, City, State, and Zip Code)

SEC of N. Lovington Highway and Magnolia (Projection)*, Hobbs, NM 88240

* physical address not yet assigned (see City of Hobbs email) County of: Lea

Mailing Address: 6040 Dutchmans Ln., Louisville, KY 40205

Are alcoholic beverages currently being dispensed at the proposed location? Yes No If Yes, License # / Type: _____

Agent/Contact Person: New Mexico Liquor Licenses, LLC c/o Kyla Stoker Phone# 505-980-5614 Email: kyla@newmexicoliquorlicense.com

I, (print name) Tonya Robinson, as (title) Chief Financial Officer of Texas Roadhouse, Inc., 100% owner of Texas Roadhouse Holdings LLC

being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application; that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or representations herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked at any time.

Sign before a Notary Public:

Signature: [Signature] Date: 9-19-19

NOTARY PUBLIC USE ONLY: (State of Kentucky, County of Jefferson)

SUBSCRIBED AND SWORN TO before me this 19 day of September, 2019

By: Katherine Meredith McCullum Notary Public: [Signature]

My Commission Expires: August 25, 2020

FOR LOCAL GOVERNMENT DISTRICT USE ONLY: Local Governing Body of: CITY OF HOBBS City, County, Village

Public Hearing held on JANUARY 6, 20 20 Check one: Approved Disapproved

Signature and Title of City/County Official: _____

FOR ALCOHOL AND GAMING DIVISION USE ONLY: Approved Disapproved

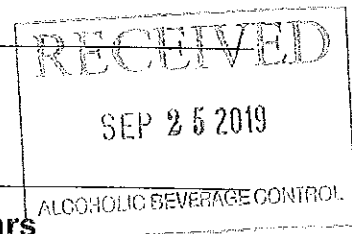
Signed by Director: _____ Date: _____



PREMISES LOCATION, OWNERSHIP, AND DESCRIPTION
 NMSA §60-6B-10

1. The land and building which is proposed to be the licensed premises is: (check one)

- Owned by Applicant, copy of deed/document attached Leased by Applicant, copy of lease/document attached
 Other (provide details): _____



2. If the land and building are not owned by Applicant, indicate the following:

A. Owner(s): RPNNN HOBBS, LLC

B. Date and Term of Lease: 10 years from commencement + 3 x 5 years

3. Premises location is Zoned (example C-1, see Zoning Statement): N/A

Zoning Statement attached, which must be obtained from the Local Government, listing the proposed location by address, Type of Zone, state whether alcoholic beverages are allowed at proposed location, and if applicable, whether packaged sales, patio service and/or manufacturing is allowable. If there is no zoning in the proposed location, attach Statement from the local government, indicating there is no zoning.

4. Distance* from nearest Church: (Property line of church to closest point of licensed premises—shortest distance)

Name of Church: The Church of Jesus Christ of Latter Day Saints Miles/feet: CA. 1.27 mi.

Address/location of Church: 3720 Grimes St., Hobbs, NM 88240

5. Distance* from nearest School: (Property line of school to closest point of licensed premises—shortest distance)

Name of School: Stone Elementary School Miles/feet: CA. 1.07 mi.

Address/location of School: 1015 W. Calle Sur St., Hobbs, NM 88240

6. Distance from military installation *(Property line of military installation to closest point of licensed premises—shortest distance.)

Name of Military Installation, ^{circle one:} Kirtland Air Force Base (Albuquerque), White Sands Missile Range (Las Cruces),
 Miles: CA. 168 mi. Holloman Air Force Base (Alamogordo) Cannon Air Force Base (Clovis)

7. Attach Detailed Floor Plan, must include the Total Square Footage of premises; List nearest cross street; Show which direction is North; Show each level (floor) where alcoholic beverages will be sold or consumed, exterior walls, doors, and interior walls; Patio Area with type of barrier used; Highlight Bonded Areas. The floor plan should be no larger than 8½ x 11 inches and **must be labeled** with designated areas highlighted, which will reflect the proposed Licensed Premises.

8. Type of Operation: Hotel Lounge Package Grocery Restaurant Racetrack

Small Brewer Craft Distiller Winery Wholesaler

Other (specify): _____

*NOTE: If the distance is beyond 300 feet, but less than 400 feet, a Registered Engineer or Licensed Surveyor must complete a Survey Certificate showing the exact distance.



PLANNING DEPARTMENT

200 E. Broadway Street, Hobbs, NM 88240
Ph. 1-505-397-9232 Fax 1-505-397-9227

September 17, 2019

RE: Zoning Certification for property located southeast of the intersection of Magnolia Projection and Lovington Highway. in Hobbs, New Mexico.

Dear Ms. Stoker:

Pursuant to your request for a current zoning certification for property located southeast of the intersection of Magnolia Projection and Lovington Highway in Hobbs, New Mexico, please be advised that the City of Hobbs has not adopted a zoning ordinance to regulate land uses and location of different types of development or specific business uses throughout the City at this time. Consequently, the City of Hobbs has no current regulations which govern zoning districts and/or land uses, or use of vacant land. Therefore, land use on the above referenced property in Hobbs is considered a use by right as of this date of September 17, 2019. Therefore, the proposed use is in conformance with applicable zoning law as of this date.

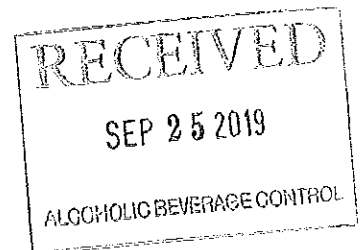
Please note that the City does have a Major Thoroughfare Plan, Subdivision Regulations, Flood Zone, Fire Zone, Landscaping Regulations, Building Code, Liquor License and other development regulations that must be followed for improvements and changes in building occupancy types, including yard setback requirements. This letter is in regards to that portion of the above referenced real property that exists within the corporate limits of the City of Hobbs, NM on September 17, 2019. If you have any questions or need further information, please contact me at (575) 397-9232.

Sincerely,

CITY OF HOBBS, NEW MEXICO



Kevin Robinson - Planning Department



NOTICE OF PUBLIC LIQUOR HEARING

NOTICE IS HEREBY GIVEN that the City Commission of the City of Hobbs, New Mexico, will hold a public hearing on **Monday, January 6, 2020**, in the City Commission Chamber at City Hall, First Floor Annex, 200 East Broadway, Hobbs, New Mexico, for the purpose of considering the application for a liquor license as set forth below and to hear any protests and objections to the granting thereof. Protests and objections may be made by any interested persons at the time, date and place of hearing.

NOTICE TO PERSONS WITH DISABILITIES: If you have a disability and require special assistance to participate in the hearing, please contact Jan Fletcher at least three days before the hearing date at (575) 397-9207.

Liquor License Number: 0819

Applicant: Texas Roadhouse Holdings, LLC

D/B/A: Texas Roadhouse

Location: North Lovington Hwy. and Magnolia, Hobbs NM, 88240

The request is for a Transfer of Ownership and Location of Liquor License No. 0819. The license is currently owned by Club Lumina at 1187 NM-68, Velarde, New Mexico, 87582.

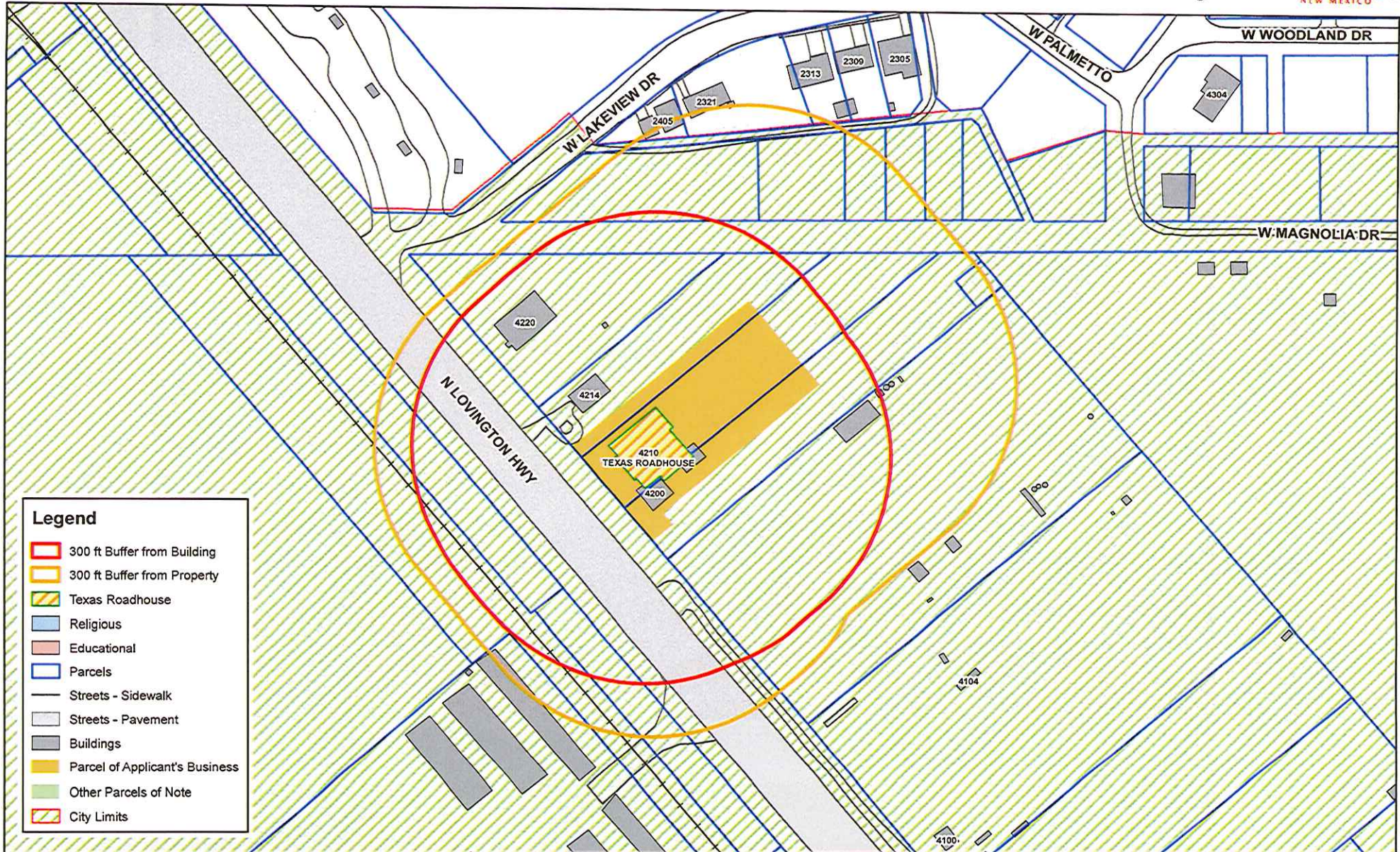
DATED this 3rd day of December, 2019.



SAM D. COBB, Mayor

Texas Roadhouse

300 ft Buffer Zone Map for Liquor License



City of Hobbs GIS Division

SA

Date: 12/11/2019

1 inch = 200 feet

Time: 5:13:07 PM

DISCLAIMER: THE CITY OF HOBBS MAKES NO WARRANTY, REPRESENTATION OR GUARANTEE OF ANY KIND REGARDING ANY GIS DATA PROVIDED HEREIN OR THE SOURCES OF SUCH DATA. THE CITY OF HOBBS SPECIFICALLY DISCLAIMS ALL REPRESENTATIONS OR WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. DATA CONTAINED WITHIN THIS PRODUCT IS PROVIDED BY THE CITY OF HOBBS FOR INFORMATIONAL PURPOSES ONLY AND NOT IN COMPLIANCE WITH ANY LEGAL REQUIRED SURVEYING STANDARD.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 6, 2020

SUBJECT: Removal Obsolete, Worn-Out, and Unusable Personal Property.
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: December 30, 2019
SUBMITTED BY: Toby Spears, Finance Director

Summary:

The City desires to delete from its public inventory and dispose of the items of personal property set forth upon Exhibit A, attached hereto and incorporated herein by reference, and the governing body hereby makes the official, specific finding that each item of property on the attached list: (1) is obsolete and of no value; and (2) is worn-out, unusable, or obsolete to the extent that the item is no longer economical or safe for continued use by the City of Hobbs; and (3) that all such items should be deleted from the City's public inventory and sold at a public auction in Hobbs, New Mexico; and, (4) that an accounting of transfers of assets between departments, including those between proprietary and governmental funds are listed here. Public auction is set for February 15, 2020.

Fiscal Impact:

Reviewed By: _____

Finance Department

The proceeds from the Auction will be receipted into the General Fund, with the exception that any assets associated with grant funds will be applied to the special revenue funds where the purchase originated.

Attachments: Resolution, List of Auction Items, Deletion Items, and Transfers

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation:

Motion to approve Resolution.

Approved For Submittal By:

Department Director

City Manager

**CITY CLERK=S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____

Continued To: _____

Ordinance No. _____

Referred To: _____

Approved _____

Denied _____

Other _____

File No. _____

CITY OF HOBBS

RESOLUTION NO. 6893

A RESOLUTION RELATING TO DISPOSITION OF OBSOLETE,
WORN-OUT AND UNUSABLE PERSONAL PROPERTY

BE IT RESOLVED by the governing body of the City of Hobbs, New Mexico, that:

A. The City desires to delete from its public inventory and dispose of the items of personal property set forth upon Exhibit A, attached hereto and incorporated herein by reference, and the governing body here by makes the official, specific finding that each item of property on the attached list:

- (1) Is obsolete and of no value; and
- (2) Is worn-out, unusable, or obsolete to the extent that the item is no longer economical or safe for continued use by the City of Hobbs; and
- (3) That all such items should be deleted from the City's public inventory and sold at public auction in Hobbs, New Mexico; and
- (4) That an accounting of transfers of assets between departments, including those between proprietary and governmental funds are listed here.

B. Pursuant to the provisions of N.M.S.A § 13-6-1 of the governing body of the City of Hobbs, as a prerequisite to its action making such deletion and disposition of the items of personal property, hereby designates a committee of three officials from this governing body, namely _____ , _____ , and

_____, to approve and oversee the disposition of the property. This finding is duly sworn and subscribed under oath by the Mayor and each member of the City Commission.

C. A copy of this official finding and proposed disposition of the property sought to be disposed of shall be made a permanent part of the official minutes of the governing body.

PASSED, ADOPTED AND APPROVED THIS 6th day of January, 2020.

Sam Cobb, Mayor

ATTEST:

JAN FLETCHER, City Clerk

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LO | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|--|----------------------|------------|------------|------------|----------------|------|
| | | ITEMS BEING AUCTIONED Over \$5000 | | | | | | |
| 0030 | 1061 | VERMEER STUMP GRINDER | 3230 | Parks Yard | 2/16/1983 | 8,500.00 | 690 | 1983 |
| 337 | 2695 | OLATHE 986 WOOD CHIPPER W/ ACCESSSOR | 986500HDL | PARKS | 1/16/1992 | 15,500.00 | | 1992 |
| 0566 | 2933 | #0566 KUBOTA TRACTOR W/LDR & PALLET F | 61636 | Parks Yard | 3/16/1998 | 28,164.33 | KUBOTA L5450 | 1998 |
| 1109 | 5159 | #1109 TORO GROUNDMASTER 328D MOWE | 270000641 | Parks Yard | 1/3/2008 | 19,157.67 | 328D | 2007 |
| 1174 | 5213 | GROUND MASTER 328D UNIT 1174 | 30626-280000216 | Parks Yard | 6/20/2008 | 19,150.04 | 328 D | 2008 |
| 1330 | 6141 | 2011 GROUNDSMASTER GREEN MOW #1330 | 311000311 | Parks Yard | 7/28/2011 | 18,846.92 | SIMPSON NORTON | 2011 |
| 1329 | 6145 | 2011 GROUNDSMASTR MOWER UNIT# 1329 | 311000315 | Parks Yard | 7/28/2011 | 19,287.04 | 3280 D 2WD | 2011 |
| 0597 | 3115 | MAINT. TRACTOR #597 KUBOTA MOD L5450 | 61835 | SPORTS FIE | 1/16/1999 | 30,063.33 | KUBOTA L54500T | 1999 |
| | 3548 | TORO 3020 SAND PRO W/RAKE & GRADER | 3 WHEEL, FINISH DRAG | Parks Yard | 8/16/2001 | 8,987.00 | TORO | 2001 |
| | 3572 | JOHN DEERE TURF GATOR UNIT 0695 | VGOTURF016494 | SPORTS FIE | 12/16/2001 | 7,168.51 | JOHN DEERE | 2001 |
| 1110 | 5157 | 08 TORO REELMASTER 3100D MOWER #111 | 270001334 | PARKS | 1/23/2008 | 23,324.88 | 3100D | 2008 |
| 1335 | 6241 | CUSHMAN TURF TRUCK UNIT # 1335 | 840560002488 | Parks Yard | 9/16/2011 | 20,325.00 | 84056 | 2011 |
| 0218 | 1197 | #0218 TRACTOR CASE CONNCTD TO WING M | B020073 | GOLF | 11/16/1987 | 10,640.00 | 885 CASE | 1987 |
| 0823 | 3955 | #0823 2005 TORO GROUNDMASTER 4100D | 240000438 | MCADAMS | 10/21/2004 | 42,278.61 | 4100D | 2005 |
| 1100 | 4989 | Toro Greenmaster 3280D | 30345-260000459 | Parks Yard | 10/13/2006 | 18,724.67 | 3280 D | 2007 |
| | 5910 | KAWASAKI MULE | JK1AFDF199B500826 | WWPlant E | 8/20/2009 | 9,938.11 | KAF950F9F | 2009 |
| 0666 | 3483 | #0666 2001 MACK TK-T | 1M2P267Y01M055920 | SEWER PLA | 10/16/2000 | 66,737.30 | Mack Truck | 2000 |
| 0895 | 4218 | #0895 2006 DODGE RAM QU | 1D7HU18256J176599 | WW PLANT | 4/13/2006 | 33,667.46 | RAM SLT DR6H41 | 2006 |
| 1149 | 5195 | #1149 2008 FORD F150 "SPARE | 1FTRF12W18KD60715 | WW PLANT | 5/1/2008 | 15,509.00 | F150 | 2008 |
| 1148 | 5196 | #1148 2008 FORD F150 | 1FTRF12W78KD60718 | NEIL | 5/1/2008 | 15,509.00 | F150 | 2008 |
| | 5873 | 2009 INTERNATIONAL HYDRO EXCAVATOR | 1HTWDAAR59J115205 | WW PLANT | 12/19/2008 | 233,917.44 | 7400SF | 2009 |
| 854 | 3935 | #0854 2005 CHEVROLET SILVERADO 1500 | 1GCEC14V55Z278405 | ENGINEERIN | 4/8/2005 | 13,750.15 | SILVERADO 1500 | 2005 |
| 1476 | 6574 | 2014 CHEVROLET POLICE RATED TAHOE #14 | 1GNLC2E02ER151750 | POLICE PAT | 10/3/2013 | 26,725.00 | TAHOE | 2014 |
| 1358 | 6121 | 2012 CHEVROLET TAHOE UNIT# 1358 | 1GNLC2E07CR194493 | POLICE DEP | 2/24/2012 | 44,910.32 | CHEVROLET | 2012 |
| 1360 | 6129 | 2012 CHEVROLET TAHOE UNIT# 1360 | 1GNLC2E02CR195745 | POLICE PAT | 3/12/2012 | 45,210.32 | CHEVROLET | 2012 |
| 1361 | 6130 | 2012 CHEVROLET TAHOE UNIT# 1361 | 1GNLC2E0CR193759 | POLICE PAT | 3/12/2012 | 45,210.32 | CHEVROLET | 2012 |
| 1369 | 6127 | 2012 CHEVROLET TAHOE UNIT# 1369 | 1GNLC2E03CR195902 | POLICE PAT | 3/12/2012 | 45,210.32 | CHEVROLET | 2012 |
| 1322 | 6031 | 2011 CHEVROLET TAHOE UNIT #1322 | 1GNLC2E06BR282191 | POLICE DEP | 5/11/2011 | 42,906.74 | TAHOE | 2011 |
| 1324 | 6059 | 2011 CHEVROLET TAHOE UNIT 1324 | 1GNLC2E06BR282174 | POLICE PAT | 5/10/2011 | 42,906.74 | CHEVROLET | 2011 |
| 1325 | 6060 | 2011 CHEVROLET TAHOE UNIT 1325 | 1GNLC2E00BR279450 | POLICE PAT | 1/16/1991 | 16,509.67 | CHEVROLET | 1991 |
| 1420 | 6437 | 2013 FORD F250 #1420 | 1FT7X2B65DEA69220 | WATER DIS | 5/2/2013 | 25,119.00 | F250 | 2013 |
| 743 | 3702 | 6X4 DIESEL GATOR & T | VG06X4D032433 | WWTP EQP | 8/16/2002 | 9,208.13 | JOHN DEERE | 2003 |

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LOC | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|--|--------------------|------------|------------|------------|-----------------|------|
| 1260 | 5910 | KAWASAKI MULE | JK1AFDF199B500826 | WWPlant E | 8/20/2009 | 9,938.11 | KAF950F9F | 2009 |
| 727 | 3619 | 2002 CHEVROLET VAN UNIT #0727 | 1GNDU03E62D271032 | TEEN CTR | 5/16/2002 | 18,289.00 | VAN | 2002 |
| 1265 | 5922 | 2009 FORD E450 BUS UNIT 1265 | 1FDXE45S29DA88357 | HOBBS EXP | 9/25/2009 | 64,793.00 | FORD E450 | 2010 |
| 1321 | 6051 | 2011 FORD E450 BUS UNIT 1321 | 1FDXE4FS0BDA34690 | HOBBS EXP | 2/2/2011 | 64,468.00 | FORD E450 | 2011 |
| 1151 | 5187 | #1151 2008 FORD F150 | 1FTRF12WX8KD60714 | ENVIRONM | 5/1/2008 | 15,224.00 | F150 | 2008 |
| 1153 | 5216 | #1153 2008 FORD F150 | 1FTRF12W48KD60711 | ENVIRONM | 5/1/2008 | 15,224.00 | F150 | 2008 |
| 933 | 2006 | 2006 FORD F550 BRUSHRIG GRASS TRUCK #9 | 1FDAF57P16ED26271 | FIRE/AMBU | 6/3/2006 | 84,464.00 | F550 | 2006 |
| 934 | 4201 | BRUSH RIG GRASS 561 | 1FDAF57P06ED26276 | FIRE/AMBU | 6/3/2006 | 52,914.00 | F550 | 2006 |
| 1207 | 5806 | #1207 2008 FORD EXPEDITION W/ FIRE EQ | 1FMFK16528LA75639 | FIRE | 8/3/2008 | 33,949.75 | EXPEDITION 4X4 | 2008 |
| 425 | 2747 | ETNYER CHIPSPREADER #0425 | K-5327 | STREETS | 2/16/1994 | 77,565.00 | | 1994 |
| 994 | 5161 | OIL TRUCK UNIT # 0994 | 3HTZZAAN07N384721 | GENERAL ST | 7/17/2007 | 114,536.00 | NAVISTAR 7300 | 2007 |
| 1228 | 5855 | TANDEM SELF-PROPELLED ROLLER | 384S00244 | STREETS | 11/20/2008 | 115,250.00 | DYNAPAC CC524-H | 2009 |
| 1312 | 6039 | ELGIN CROSSWIND STREET SWEEPER | 1HTMMAANXBH517894 | WATER DIS | 10/6/2010 | 192,050.00 | ELGIN | 2011 |
| 512 | 1421 | 5.5 HORSEPOWER HONDA | 6290075 | TRAFFIC | 1/16/1997 | 5,269.14 | TITAN 5500 | 1997 |
| | 7825 | 4" PROGRESSIVE CAVITY PUMP PART OF 533 | 1/810839886900 001 | SCADA | 7/26/2007 | 11,563.50 | NETZCSH NM063 | 2008 |
| | 7826 | 4" PROGRESSIVE CAVITY PUMP PART OF 533 | 1/810839886900 001 | SCADA | 7/26/2007 | 11,563.50 | NETZCSH NM063 | 2008 |
| | 5935 | OFFICE EQUIP- COPIER - PD CID | CCG910851 | PD CID | 11/17/2009 | 10,549.00 | ESTUDIO 655 | 2010 |
| | | | | | | | | |

| ITEMS BEING AUCTIONED under \$5000 | | | | | | | | |
|------------------------------------|--|--------------------------------|------|------------|--|----------|------|--|
| | | Motors SCADA | | WW PLANT | | 1,000.00 | | |
| 0382 | | Turf Sweep 1655 | | Parks Yard | | | 1655 | |
| | | Brush Hog 3 pt Mower Deck | 6444 | Parks Yard | | | | |
| | | 25 chairs | | Parks Yard | | | | |
| | | Pair of Covered Spray Booms | | Parks Yard | | | | |
| | | Pair of Covered Spray Booms | | Parks Yard | | | | |
| | | Towable Cement Mixer | | Parks Yard | | | | |
| | | EZGO Golf Cart #17 | | Parks Yard | | | | |
| 0172 | | Tank Wagon | | Parks Yard | | | | |
| 0775 | | Toro Wide Area Mower | | Parks Yard | | | | |
| | | Lely Spreader | | Parks Yard | | | | |
| 0732 | | Toro GroundsMaster 228-D Mower | | Parks Yard | | | | |
| 0778 | | Toro GroundsMaster 228-D Mower | | Parks Yard | | | | |

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LOC | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|--------------------------------------|---------------|-------------|----------|----------|-------|------|
| 0501 | | Toro Groundsmaster 223-D Mower | | Parks Yard | | | | |
| | | Push Mower | | Parks Yard | | | | |
| 0826 | | Ditch Witch Trencher and Trailer | | Parks Yard | | | | |
| 0819 | | Tandem Axle Equipment Trailer | | Parks Yard | | | | |
| | | 3 pt Disc | | Veterans SC | | | | |
| | | Bobcat Skid Steer Backhoe Attachment | 709 | Veterans SC | | | | |
| | | 3 pt Aerator | | Veterans SC | | | | |
| | | 3 pt Gannon Box | | Veterans SC | | | | |
| | | 3 pt Brush Hog Mower Deck | 506 | Veterans SC | | | | |
| | | 3 pt Blade | | Veterans SC | | | | |
| | | 3 pt Verti-cutter | | Veterans SC | | | | |
| | | 3 pt Seeder | | Veterans SC | | | | |
| | | Tiller | | Veterans SC | | | | |
| | | Towable Seeder | | Veterans SC | | | | |
| | | Top Dresser | | Veterans SC | | | | |
| | | 3 Wheel Ballfield Drag | | Veterans SC | | | | |
| | | Toro Reel Mower | | Veterans SC | | | | |
| 1448 | | HUSTLER 104" | 12121807 | Golf Course | | | | |
| 1446 | | HUSTLER 104" | 13061388 | Golf Course | | | | |
| 1447 | | HUSTLER 104" | 13061389 | Golf Course | | | | |
| 1282 | | JD GREENS MOWER | TC250BG020435 | Golf Course | | | | |
| 1223 | | JD GREENS MOWER | TC2500BG03155 | Golf Course | | | | |
| 1337 | | JACOBSON FWY MOWER | 1705 | Golf Course | | | | |
| 1338 | | JACOBSON FWY MOWER | 1709 | Golf Course | | | | |
| 1341 | | JACOBSON TRI-KING | 1974 | Golf Course | | | | |
| 245 | | SAND PRO | 00257 T08840 | Golf Course | | | | |
| 673 | | POLECAT | | Golf Course | | | | |
| | | CUSHMAN 3 WEEL | | Golf Course | | | | |
| 315 | | YAMAHA | | Golf Course | | | | |
| 316 | | YAMAHA | | Golf Course | | | | |
| 8946 | | RYAN GA 30 | | Golf Course | | | | |
| 0808 | | John Deere Tractor | | McAdams | | | | |
| | | John Deere 3 pt Blade | | McAdams | | | | |

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LOC | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|---|---------------|-----------------|----------|----------|-------|------|
| | | John Deere Backhoe Attachment | | McAdams | | | | |
| | | John Deere Fork Attachment | | McAdams | | | | |
| | | Workman UTV | | McAdams | | | | |
| | | Toro Reel Mower | | Cemetery | | | | |
| | | Old Fuel Tanks with Stands X 2 | | Cemetery | | | | |
| | | Old fuel Tank with Stand | | Cemetery | | | | |
| | | Backhoe Bucket (came off equipment that has already been sent to auction) | | Cemetery | | | | |
| | | Baseball Pitching Machine | | Cemetery | | | | |
| | | Compactor | | Streets Complex | | | | |
| | | 3/4 HOISE MENDER (13) | | WAREHOUSE | | 16.38 | | |
| | | 1" HOSE MENDER (20) | | WAREHOUSE | | 28.8 | | |
| | | 6" METER FLANGE (6) | | WAREHOUSE | | 102.6 | | |
| | | 1" HOSE END FM (17) | | WAREHOUSE | | 46.92 | | |
| | | CURB COP X FIP (17) | | WAREHOUSE | | 46.92 | | |
| | | 1" CURB COP XFIP (10) | | WAREHOUSE | | 741.1 | | |
| | | HOSE ADAPT COULPING (10) | | WAREHOUSE | | 42.8 | | |
| | | 8" THD FLG (2) | | WAREHOUSE | | 105.6 | | |
| | | 10" THD FLG (1) | | WAREHOUSE | | 85.14 | | |
| | | 5/8 USED METERS (157) | | WAREHOUSE | | | | |
| | | 2"-6" USED METERS (50) | | WAREHOUSE | | | | |
| | | Toshiba 39 inch TV | | POLICE DEPT | | | | |
| | | Dewalt Drill in case | | POLICE DEPT | | | | |
| | | Blue/Black tool Bag w/ misc tools | | POLICE DEPT | | | | |
| | | Logic Sound 1200 watt amplifier | | POLICE DEPT | | | | |
| | | Black Stanley metal tool box w/ misc tools | | POLICE DEPT | | | | |
| | | Uniden Wireless Security Surveillance System | | POLICE DEPT | | | | |
| | | Accessory Weather Proof Surveillance Camera | | POLICE DEPT | | | | |
| | | Rumble 200- Electric Guitar Amp | | POLICE DEPT | | | | |
| | | Akai Wireless Microphone | | POLICE DEPT | | | | |
| | | Black/Taupe Dooney & Burke Purse | | POLICE DEPT | | | | |
| | | Royal Palm Sander | | POLICE DEPT | | | | |
| | | CPX CD/Cassette Player | | POLICE DEPT | | | | |

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LO | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|---|-------------------|-----------------|------------|-----------|-------------------|------|
| | | Copper Wire Spool | | POLICE DEPT | | | | |
| | | Black Back Pack w/ 1 spool red wire, 1 spool blue wire, 1 spool white | | POLICE DEPT | | | | |
| | | 1 spool green wire | | POLICE DEPT | | | | |
| | | 1 spool white wire | | POLICE DEPT | | | | |
| | | 250 ft of metal clad cabel | | POLICE DEPT | | | | |
| | | Plastic back tool box w/ misc tools | | POLICE DEPT | | | | |
| | | Blue ice chest w/ misc tools | | POLICE DEPT | | | | |
| 744 | 3751 | 5 X 8 SINGLE AXLE UTILITY TRAILER #0744 | 1RUA08122H047216 | RISK MGM | 9/17/2002 | 499.00 | SINGLE AXLE | 2003 |
| 818 | 3960 | #0818 2002 CRAFTSMAN | 081704B003477 | SEWER PLA | 9/8/2004 | 2,599.88 | 081704B003477 | 2002 |
| 324 | | PAINT MACHINE | H68-75410N | TRAFFIC | | 3,000.00 | | |
| 882 | 2245 | PAINT MACHINE | BA1931 | TRAFFIC | 8/19/2005 | 5,150.50 | LINE LAZER | 2006 |
| 885 | 4199 | WACKER JACKHAMMER | 7893 | TRAFFIC | 10/7/2005 | 2,645.50 | | 2005 |
| 1390 | | WAGNER NEUSON | DEMOLITION HAMMER | Streets Complex | | 3,502.00 | | 2012 |
| 1296 | | JACKHAMMER | 17784905714 | STREETS | | | | 2010 |
| 327 | | John Deere Mower Deck 1008 | | Parks Yard | | | JOHN DEERE | |
| 248 | | Kut-Kwick Slope Mower | | Parks Yard | | | KUT-KWICK | |
| | | SKID STEER FORK ATTACHMENT | | Parks Yard | | | | |
| | 44 | EZGO Golf Cart #44 | | Parks Yard | | | | |
| | 36 | EZGO Golf Cart #36 | | Parks Yard | | | | |
| | 34 | EZGO Golf Cart #34 | | Parks Yard | | | | |
| | | BOOKS (6090) | | LIBRARY | | 88,305.00 | | |
| | | CD BOOKS (1) | | LIBRARY | | 30.00 | | |
| | | MUSIC CDS (403) | | LIBRARY | | 4,025.97 | | |
| | | BLACK CD/DVD DISPLAY STANDS (4) | | LIBRARY | | | | |
| | | CHAIR ON WHEELS | | LIBRARY | | | | |
| | | BROWN CUSHIONED BENCH | | LIBRARY | | | | |
| | 2299 | COPIER - COMMISSION | KJC08550 | COMMISSIO | 12/22/2005 | 4,207.43 | CANON IR2230 | 2005 |
| | 2152 | MINOLTA 5400 COLOR C | | IT | 6/2/2005 | 1,229.96 | MINOLTA 5400 | 2005 |
| | | COPIER | 96000045 | PARK SHOP | | | SHARP ARM 237 | |
| | | COPIER | KJC08702 | TEEN CTR | | | CANON | |
| | | DESKTOP | 10BT7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10BV7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10CN7Y1 | IT | | | OPTIPLEX 9010 AIO | |

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LOC | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|-------------|---------------|------------|----------|----------|-------------------|------|
| | | DESKTOP | 10CP7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10CQ7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10CR7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10CS7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10CT7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10CV7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10DN7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10DP7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10DQ7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10DR7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10DS7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10DT7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10DV7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10FN7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10FP7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10FQ7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10FR7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10FS7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10FT7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10FV7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10GN7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10GP7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10GQ7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10GR7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10GS7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10GT7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10GV7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10HN7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10HP7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10HQ7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10HR7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10HS7Y1 | IT | | | OPTIPLEX 9010 AIO | |
| | | DESKTOP | 10HT7Y1 | IT | | | OPTIPLEX 9010 AIO | |

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LOC | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|-------------|---------------|------------|----------|----------|---------------|------|
| | | DESKTOP | 18VXG02 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 18VZG02 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 1FB4NS1 | IT | | | INSPIRON 570 | |
| | | DESKTOP | 1LPJ182 | IT | | | OPTIPLEX 7020 | |
| | | DESKTOP | 2B2DQW1 | IT | | | OPTIPLEX 3010 | |
| | | DESKTOP | 2LFGJB2 | IT | | | OPTIPLEX 7040 | |
| | | DESKTOP | 2LTPYQ1 | IT | | | OPTIPLEX 780 | |
| | | DESKTOP | 2MGN7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 2MGP7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 2T0YQW1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | 2T0ZQW1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | 2T1XQW1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | 2YXSH02 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 2YYTH02 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 2YZPH02 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 2YZQH02 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 2YZRH02 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 2YZTH02 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 38W4XV1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | 38X2XV1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | 38X3XV1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | 38Y3XV1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | 38Y4XV1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | 47YM7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 47ZJ7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 47ZK7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 47ZL7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 489K7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 5YVLND2 | IT | | | OPTIPLEX 7040 | |
| | | DESKTOP | 602DV12 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 602FV12 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 603CV12 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 62970R1 | IT | | | OPTIPLEX 990 | |

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LOC | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|-------------|---------------|------------|----------|----------|-----------------|------|
| | | DESKTOP | 62980R1 | IT | | | OPTIPLEX 990 | |
| | | DESKTOP | 6413DX1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 6414DX1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 6415DX1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 6422DX1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 6TBTJN1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 6TVPSR1 | IT | | | OPTIPLEX 780 | |
| | | DESKTOP | 75768V1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | 78CFQD2 | IT | | | OPTIPLEX 7040 | |
| | | DESKTOP | 7DPZCX1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 88RDN02 | IT | | | OPTIPLEX 3020 | |
| | | DESKTOP | 8CBYBY1 | IT | | | PRECISION T3600 | |
| | | DESKTOP | 9GM96V1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | 9NV5SW1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | 9NV7SW1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | B1Z6R22 | IT | | | OPTIPLEX 7020 | |
| | | DESKTOP | B1ZNLN1 | IT | | | OPTIPLEX 7020 | |
| | | DESKTOP | B1ZPLN1 | IT | | | OPTIPLEX 7020 | |
| | | DESKTOP | B2M49Z1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | BH429Z1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | BH509Z1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | BH5Z8Z1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | C50D3M1 | IT | | | OPTIPLEX 780 | |
| | | DESKTOP | C8QYHS1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | CQTRFZ1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | D31P9P1 | IT | | | OPTIPLEX 780 | |
| | | DESKTOP | DP87FX1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | F27NTV1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | F920942 | IT | | | OPTIPLEX 7020 | |
| | | DESKTOP | F92V842 | IT | | | OPTIPLEX 7020 | |
| | | DESKTOP | FR1W8Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | FR2T8Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | FR2V8Y1 | IT | | | OPTIPLEX 7010 | |

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LOC | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|-------------|---------------|------------|----------|----------|-------------------|------|
| | | DESKTOP | G2LVDZ1 | IT | | | OPTIPLEX 9020 AIO | |
| | | DESKTOP | G7GTSK1 | IT | | | OPTIPLEX 760 | |
| | | DESKTOP | GM1K7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | GMHK7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | GMHM7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | GMJK7Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | H09M6Y1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | H2JGTW1 | FIN | | | OPTIPLEX 7010 | |
| | | DESKTOP | H836PW1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | HBM9942 | IT | | | OPTIPLEX 7020 | |
| | | DESKTOP | HBMB942 | IT | | | OPTIPLEX 7020 | |
| | | DESKTOP | HMQWBX1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | HTGDCY1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | HTGFCY1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | HTGGCY1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | HTKQV12 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | HZ3R8Z1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | HZ3S8Z1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | HZ3T8Z1 | IT | | | OPTIPLEX 790 | |
| | | DESKTOP | JBMWW12 | IT | | | OPTIPLEX 7020 | |
| | | DESKTOP | JBRTW12 | IT | | | OPTIPLEX 7020 | |
| | | DESKTOP | JJ56BY1 | IT | | | OPTIPLEX 9020 | |
| | | DESKTOP | JLW5BY1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | JLW6BY1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | JLW7BY1 | IT | | | OPTIPLEX 7010 | |
| | | DESKTOP | JW29942 | IT | | | PRECISION T5810 | |
| | | LAPTOP | 1KRG362 | IT | | | LATITUDE 5550 | |
| | | LAPTOP | 1MV4XZ1 | IT | | | LATITUDE 5540 | |
| | | LAPTOP | 1PH8JX1 | IT | | | LATITUDE 5530 | |
| | | LAPTOP | 1YM5S32 | IT | | | LATITUDE 5540 | |
| | | LAPTOP | 20FHN32 | IT | | | LATITUDE 5550 | |
| | | LAPTOP | 21G7XL1 | IT | | | XFR 6400 | |
| | | LAPTOP | 223CSS1 | IT | | | XFR 6400 | |

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LOC | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|--------------------------------------|-----------------|------------|------------|-----------|-----------------|------|
| | | ITEMS BEING DISPOSED OF | | | | | | |
| | 2247 | TORO SAND PRO 2020 INFIELD MAC | 250000240 | SPORTSFIEL | 9/14/2005 | 9,770.29 | SAND PRO 2020 | 2005 |
| | 2709 | TOP DRESSER | 049206104100091 | SPORTS FIE | 9/16/1992 | 14,779.50 | TD-400 | 1992 |
| | 3552 | AERA VATOR WITH SEED ATTCHMT & ROLLE | 0903 | SPORTS FIE | 9/16/2001 | 9,909.00 | AERA-VATOR AE-8 | 2001 |
| | 3567 | TORO 3100 D REELMASTER | 210000681 | SPORTS FIE | 11/16/2001 | 19,161.45 | TORO | 2001 |
| | 6188 | STARTER PANEL AND LINE REACTOR | | WW PLANT | 9/1/2011 | 5,979.52 | KIRKMEYER | 2011 |
| | 1645 | 800 MHZ EDAC HANDHEL | 0003U6M | B COLLINS- | 12/16/1998 | 1,577.00 | ERICSSON | 1998 |
| | 1946 | HAMMER DRILL HILTI T | 202609 | GOLF MAIN | 2/16/2002 | 1,116.35 | HILTI | 2002 |
| | 5804 | PERSONAL COMPUTER AUDIO PROCESSOR | | | 2/19/2009 | 14,920.00 | | |
| | 1224 | TRAFFIC SIGNAL CONTR | | SANGER & J | 2/16/1989 | 7,413.35 | | 1989 |
| | 1421 | 5.5 HORSEPOWER HONDA | 6290075 | TRAFFIC SH | 1/16/1997 | 5,269.14 | TITAN 5500 | 1997 |
| | 23 | 2014 EZGO RXV GOLF CART # 23 | 5360573 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 24 | 2014 EZGO RXV GOLF CART # 24 | 5360578 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 25 | 2014 EZGO RXV GOLF CART # 25 | 5360582 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 26 | 2014 EZGO RXV GOLF CART # 26 | 5360569 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 27 | 2014 EZGO RXV GOLF CART # 27 | 5360561 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 28 | 2014 EZGO RXV GOLF CART # 28 | 5360593 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 31 | 2014 EZGO RXV GOLF CART # 31 | 5360602 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 35 | 2014 EZGO RXV GOLF CART # 35 | 5360575 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 36 | 2014 EZGO RXV GOLF CART # 36 | 5360562 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 38 | 2014 EZGO RXV GOLF CART # 38 | 5360577 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 41 | 2014 EZGO RXV GOLF CART # 41 | 5360563 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 47 | 2014 EZGO RXV GOLF CART # 47 | 5360583 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 49 | 2014 EZGO RXV GOLF CART # 49 | 5360597 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 50 | 2014 EZGO RXV GOLF CART # 50 | 5360599 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 53 | 2014 EZGO RXV GOLF CART # 53 | 5360588 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 54 | 2014 EZGO RXV GOLF CART # 54 | 5360579 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 56 | 2014 EZGO RXV GOLF CART # 56 | 5360587 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 59 | 2014 EZGO RXV GOLF CART # 59 | 5360581 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 60 | 2014 EZGO RXV GOLF CART # 60 | 5360595 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 62 | 2014 EZGO RXV GOLF CART # 62 | 5360596 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 63 | 2014 EZGO RXV GOLF CART # 63 | 5360591 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |
| | 64 | 2014 EZGO RXV GOLF CART # 64 | 5360586 | | 2/5/2015 | 4,585.99 | EZGO RXV | 2014 |

| Unit # | ASSET | DESCRIPTION | SERIAL/PARCEL | STORG. LOC | DATE ACQ | ACQ COST | MODEL | Year |
|--------|-------|---|--------------------|-------------|------------|-----------|-----------|------|
| | | Swamp Cooler | | Parks Yard | | | | |
| | | John Deere Gator | VG0TURF016443 | Veterans SC | | | | |
| | | TORO REEL MASTER | 90105 | Golf Course | | | | |
| | | TORO REEL MASTER | 90129 | Golf Course | | | | |
| 998 | | GREEN MASTER | 290001301 | Golf Course | | | | |
| | | KAWASAKI MULE 6600 | | Golf Course | | | | |
| 12 | | EZGO | | Golf Course | | | | |
| 14 | | EZGO | | Golf Course | | | | |
| 30 | | EZGO | | Golf Course | | | | |
| 25 | | EZGO | | Golf Course | | | | |
| 27 | | EZGO | | Golf Course | | | | |
| | | Runway Drag Bar | | McAdams | | | | |
| | | Christmas Tree Frame | | Cemetery | | | | |
| | | Old Non-Usable PVC Piping - Various Sizes | | Cemetery | | | | |
| | | Various small power equipment | | Cemetery | | | | |
| | | Various small power equipment | | Cemetery | | | | |
| | | Old Propane Tank Not Used | | Cemetery | | | | |
| | | Steel Pipe | | Cemtery | | | | |
| | 1267 | ULV AEROSOL FOG GENERATOR ON UNIT 27 | 10073 | HARRY MCA | 6/16/1990 | 3395 | PH-XL | 1990 |
| | 3443 | TS-2 TYPE 1 CABINET | 5632-60-001 | SANGER/CC | 10/16/2000 | 10,461.00 | ECONOLITE | 2000 |
| | 5271 | DIGITAL SYST L3 MOBILE VISION @ PD-RADIO | TW35000A0746000008 | POLICE PRO | 4/10/2008 | 9924 | MVD-RD166 | 2008 |

ITEMS UNDER \$5000 BEING REMOVED FROM MUNIS

| | | | | | | | | |
|--|------|-------------------------------------|------------------|------------|------------|----------|----------------|------|
| | 3959 | SEWER CAMERA | PCU067130701165 | WW PLANT | 7/15/2004 | 4,750.00 | NAVIGATOR III | 2004 |
| | 3566 | WATERCAD 4.5 AUTOCAD | | MAPPING | 10/16/2001 | 3,580.00 | BENTLEY WATERC | 2001 |
| | 1866 | STORAGE CABINET 78" | SA4R362478-07600 | MAPPING | 12/16/2000 | 219.99 | | 2000 |
| | 3905 | HILTI COMB HAMMER TE | | TRAFFIC | 9/16/2003 | 1,153.40 | TE56 | 2003 |
| | 1239 | STREET LIGHT BASE | | 3124 LOV H | 10/16/1989 | 1,259.23 | | 1989 |
| | 1319 | STREET LIGHTS | | SANGER & U | 5/16/1991 | 4,256.43 | | 1991 |
| | 1223 | STREET LIGHT CONCRET | | S DALPASO | 2/16/1989 | 1,485.79 | | 1989 |
| | 3757 | HANDICAP FOUNTAIN @ PARKS JOG TRAIL | | PARKS JOG | 10/9/2002 | 1,153.00 | M80 | 2002 |
| | 3756 | HANDICAP FOUNTAIN @ PARKS JOG TRAIL | | PARKS JOG | 10/9/2002 | 1,153.00 | M80 | 2002 |



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 6, 2020

SUBJECT: PTO Payout
DEPT. OF ORIGIN: City Manager
DATE SUBMITTED: December 18, 2019
SUBMITTED BY: Toby Spears, Finance Director

Summary:

Section 2.56 of the Hobbs Municipal Code, Article 8 sets the Paid Time Off Cap at 320 hours for all general employees and 456 hours for all fire department employees and allows police the option to buy down to 320 from their 456 cap. At the end of the calendar year, any employee who is over his/her Paid Time Off Cap shall be paid for every hour over his/her Paid Time Off Cap.

Article 8 additionally states that in the event the city's general fund cash reserve dips below 20% at the end of a fiscal year, the city may elect to increase Paid Time Off Caps until the following year in which general fund cash reserve is above 20%.

Budgeted general fund reserve after BAR #1 is currently 30%.

The City of Hobbs would like to proceed with the PTO Payout for the current calendar year.

Fiscal Impact:

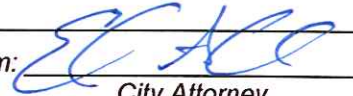
Reviewed By: 
Finance Department

The current PTO Payout would be between \$205,456.72 and \$218,587.97 depending on potential police buy down options. The FY20 budget for the annual PTO Payout is currently set to \$204,938.12. The payout is between 0.25% and 6.7% above the current budget.

A reclass of salary will be used to cover the difference.

Attachments:

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Motion to approve.

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied
Other _____ File No. _____

FY20 PTO Buyout

| Empl oyee | Last name | First name | Location | Accrual Table | Default Limit | SOY Balance | Earned YTD | Used YTD | Available | Over Limit | PTO Buyout Amt |
|--------------|------------|-------------|----------|------------------|------------------|----------------|------------|----------|-----------|------------|-------------------|
| 2277 | DOWNING | KEENER | 0220 | PTO FIRE | 456.00 | 706.55 | 339.48 | 336.70 | 709.34 | 253.34 | 9155.53 |
| 2481 | RAY | TODD | 4610 | PTO REG | 320.00 | 486.00 | 240.00 | 236.00 | 490.00 | 170.00 | 7843.80 |
| 2278 | ROBERTS | RONALD | 0145 | PTO DPT F | 320.00 | 452.00 | 240.00 | 226.00 | 466.00 | 146.00 | 7700.04 |
| 2598 | AKIN | KEITH | 0220 | PTO FIRE | 456.00 | 444.94 | 339.48 | 104.08 | 680.34 | 224.34 | 7183.21 |
| 4632 | GUERRERO | RICKY | 0203 | PTO REG | 320.00 | 466.00 | 168.00 | 161.00 | 473.00 | 153.00 | 6289.83 |
| 3226 | TAYLOR | BRENDA | 0335 | PTO REG | 320.00 | 480.00 | 216.00 | 213.00 | 483.00 | 163.00 | 6259.20 |
| 1281 | BOWEN | TERRY | 0420 | PTO REG | 320.00 | 492.00 | 240.00 | 265.25 | 466.75 | 146.75 | 5566.23 |
| 4764 | CORTEZ | EFREN | 0150 | PTO DPT F | 320.00 | 344.00 | 192.00 | 132.00 | 404.00 | 84.00 | 5091.24 |
| 3653 | HUGHES | MATTHEW | 4315 | PTO REG | 320.00 | 434.00 | 192.00 | 197.00 | 429.00 | 109.00 | 4961.68 |
| 2213 | CRESS | AMY | 0204 | PTO REG | 320.00 | 479.25 | 240.00 | 242.00 | 477.25 | 157.25 | 4888.90 |
| 3503 | BLEVINS | SHANE | 0203 | PTO REG | 320.00 | 408.00 | 192.00 | 180.00 | 420.00 | 100.00 | 4863.00 |
| 3131 | MARTINEZ | CYNTHIA | 0330 | PTO REG | 320.00 | 443.75 | 216.00 | 158.75 | 501.00 | 181.00 | 4380.20 |
| 3140 | RANDALL | THOMAS | 0410 | PTO R G | 320.00 | 372.00 | 240.00 | 235.00 | 377.00 | 57.00 | 4348.53 |
| 4619 | RENDON | RICHARD | 0220 | PTO FIRE | 456.00 | 482.79 | 238.68 | 108.74 | 612.74 | 156.74 | 4314.91 |
| 1257 | TREVINO | TOMMY | 0421 | PTO REG | 320.00 | 398.00 | 240.00 | 222.50 | 415.50 | 95.50 | 4074.03 |
| 3601 | BROTHERTON | KENNETH | 4370 | PTO REG | 320.00 | 450.00 | 192.00 | 173.75 | 468.25 | 148.25 | 4002.75 |
| 5030 | MCDANIEL | DOUGLAS | 0330 | PTO DPT F | 320.00 | 384.00 | 181.00 | 171.50 | 393.50 | 73.50 | 3858.02 |
| 2515 | VELASQUEZ | LESLIE | 0412 | PTO REG | 320.00 | 400.00 | 240.00 | 214.00 | 426.00 | 106.00 | 3722.72 |
| 2955 | GRIFFIN | WILLIAM | 4370 | PTO REG | 320.00 | 327.50 | 168.00 | 84.00 | 411.50 | 91.50 | 3694.77 |
| 3090 | TREVINO | LEONARD | 0320 | PTO REG | 320.00 | 486.00 | 216.00 | 241.25 | 460.75 | 140.75 | 3591.94 |
| 3239 | SHEARER | KEVIN | 0220 | PTO REG | 320.00 | 285.39 | 216.00 | 96.00 | 405.39 | 85.39 | 3534.09 |
| 3833 | SANFORD | JEFFREY | 0145 | PTO REG | 320.00 | 356.50 | 192.00 | 128.50 | 420.00 | 100.00 | 3442.00 |
| 2985 | PRUDENCIO | MICHAEL | 0220 | PTO REG | 320.00 | 414.00 | 168.00 | 181.00 | 401.00 | 81.00 | 3223.80 |
| 3853 | FUNK | MELISSA | 0343 | PTO REG | 320.00 | 408.00 | 192.00 | 155.00 | 445.00 | 125.00 | 3165.00 |
| 3196 | QUIROZ | JESSICA | 0203 | PTO REG | 320.00 | 401.50 | 190.00 | 152.50 | 439.00 | 119.00 | 3159.45 |
| 3550 | HUFFMAN | BRITTNY | 0330 | PTO REG | 320.00 | 333.00 | 192.00 | 104.00 | 421.00 | 101.00 | 3120.90 |
| 2599 | DE LA CRUZ | IRENE | 0190 | PTO REG | 320.00 | 372.00 | 240.00 | 206.00 | 406.00 | 86.00 | 2983.34 |
| 4623 | MEYERS | JOSEPH | 0220 | PTO FUNII | 456.00 | 626.79 | 238.68 | 293.24 | 572.24 | 116.24 | 2946.56 |
| 3246 | CRANE | FRANKIE | 4620 | PTO REG | 320.00 | 352.50 | 216.00 | 176.50 | 392.00 | 72.00 | 2943.36 |
| 3369 | CLAY | TENNIE | 0203 | PTO REG | 320.00 | 441.25 | 196.00 | 186.25 | 451.00 | 131.00 | 2933.09 |
| 3509 | HENRY | CHRISTOPHER | 0220 | PTO FIRE | 456.00 | 593.59 | 272.28 | 305.58 | 560.30 | 104.30 | 2880.63 |
| 4081 | ZACHARIAS | PETER | 4685 | PTO REG | 320.00 | 247.00 | 187.00 | 42.00 | 392.00 | 72.00 | 2684.16 |
| 2871 | ADCOCK | WALTER | 0413 | PTO REG | 320.00 | 475.00 | 216.00 | 252.00 | 439.00 | 119.00 | 2664.41 |
| 3652 | DUNFORD | BARBARA | 0330 | PTO REG | 320.00 | 473.50 | 192.00 | 161.50 | 504.00 | 184.00 | 2645.92 |

FY20 PTO Buyout

| Empl oyee | Last name | First name | Location | Accrual Table | Default Limit | SOY Balance | Earned YTD | Used YTD | Available | Over Limit | PTO Buyout Amt |
|--------------|--------------|------------|----------|------------------|------------------|----------------|------------|----------|-----------|------------|-------------------|
| 2844 | SPEARS | TOBY | 0140 | PTO TS | 320.00 | 281.00 | 216.00 | 144.00 | 353.00 | 33.00 | 2377.32 |
| 3523 | NELSON | MICHAEL | 0220 | PTO FIRE | 456.00 | 500.71 | 272.28 | 233.04 | 539.95 | 83.95 | 2333.67 |
| 4017 | PRIETO | JESUS | 0320 | PTO REG | 320.00 | 399.50 | 192.00 | 128.75 | 462.75 | 142.75 | 2291.14 |
| 2369 | JUAREZ | MARCOS | 4315 | PTO REG | 320.00 | 386.21 | 210.00 | 216.71 | 379.50 | 59.50 | 2225.90 |
| 3864 | FINNEY | ROYCE | 0423 | PTO REG | 320.00 | 346.75 | 192.00 | 124.75 | 414.00 | 94.00 | 2194.90 |
| 4586 | FARRELL | SANDY | 0310 | PTO DPT | 320.00 | 320.00 | 192.00 | 144.00 | 368.00 | 48.00 | 2107.20 |
| 5269 | CONTRERAS-VA | JUAN | 0220 | PTO FUNII | 456.00 | 609.92 | 204.48 | 238.44 | 575.96 | 119.96 | 2104.10 |
| 5448 | SMITH | ARELEE | 0220 | PTO FUNII | 456.00 | 376.52 | 204.48 | - | 581.00 | 125.00 | 1992.50 |
| 2443 | RAMIREZ | PLACIDO | 0320 | PTO REG | 320.00 | 437.75 | 240.00 | 290.25 | 387.50 | 67.50 | 1989.90 |
| 5111 | SHARP | DUSTIN | 0321 | PTO REG | 320.00 | 321.75 | 144.00 | 19.75 | 446.00 | 126.00 | 1951.74 |
| 4781 | YOUNGBLOOD | SCOT | 0415 | PTO REG | 320.00 | 394.25 | 168.00 | 174.00 | 388.25 | 68.25 | 1922.60 |
| 3465 | USSERY | BRYAN | 0423 | PTO REG | 320.00 | 437.50 | 192.00 | 253.50 | 376.00 | 56.00 | 1894.48 |
| 3845 | PENA | JESUS | 0320 | PTO REG | 320.00 | 339.50 | 192.00 | 110.00 | 421.50 | 101.50 | 1881.81 |
| 3425 | BILANO | JONATHAN | 0220 | PTO FIRE | 456.00 | 322.80 | 272.28 | 72.00 | 523.08 | 67.08 | 1827.79 |
| 3650 | HENRY | JULIA | 0125 | PTO REG | 320.00 | 460.00 | 192.00 | 240.00 | 412.00 | 92.00 | 1782.96 |
| 4377 | WHITE | AHMAAD | 0203 | PTO REG | 320.00 | 408.00 | 180.00 | 225.00 | 363.00 | 43.00 | 1526.93 |
| 3682 | FUENTES | BENJAMIN | 0320 | PTO REG | 320.00 | 313.75 | 192.00 | 124.25 | 381.50 | 61.50 | 1464.32 |
| 3267 | EUBANK | NATHAN | 0204 | PTO REG | 320.00 | 366.75 | 208.00 | 217.50 | 357.25 | 37.25 | 1348.45 |
| 4588 | SANTA | SUSAN | 0204 | PTO REG | 320.00 | 359.75 | 168.00 | 126.50 | 401.25 | 81.25 | 1331.69 |
| 3763 | MUNRO | MARK | 0203 | PTO REG | 320.00 | 360.25 | 192.00 | 198.25 | 354.00 | 34.00 | 1328.38 |
| 1458 | COOPER | RONALD | 0321 | PTO REG | 320.00 | 335.00 | 144.00 | 61.25 | 417.75 | 97.75 | 1309.85 |
| 3138 | TARANGO | CECILIA | 4630 | PTO REG | 320.00 | 382.50 | 216.00 | 209.75 | 388.75 | 68.75 | 1272.56 |
| 4597 | ANDERSON | JOEL | 4315 | PTO REG | 320.00 | 275.82 | 168.00 | 65.25 | 378.57 | 58.57 | 1269.21 |
| 4923 | LERMA | VICTORIA | 0220 | PTO REG | 320.00 | 409.00 | 168.00 | 194.00 | 383.00 | 63.00 | 1263.15 |
| 3691 | GALVAN | GUILLERMO | 0423 | PTO REG | 320.00 | 270.25 | 192.00 | 90.00 | 372.25 | 52.25 | 1252.43 |
| 1822 | GONZALEZ | ROBERTO | 4017 | PTO REG | 320.00 | 320.25 | 240.00 | 192.50 | 367.75 | 47.75 | 1140.75 |
| 4404 | CORLEY | DUSTIN | 0321 | PTO REG | 320.00 | 335.25 | 169.00 | 142.75 | 361.50 | 41.50 | 1045.39 |
| 3491 | CAMPOS | JACOB | 0410 | PTO REG | 320.00 | 391.00 | 192.00 | 225.00 | 358.00 | 38.00 | 981.92 |
| 3069 | LEWIS | DEBRA | 4630 | PTO REG | 320.00 | 370.00 | 216.00 | 240.00 | 346.00 | 26.00 | 927.94 |
| 3495 | BOLTSHAUSER | SANDRA | 0130 | PTO REG | 320.00 | 323.70 | 192.00 | 155.70 | 360.00 | 40.00 | 814.00 |
| 4504 | CORRAL | DEBORAH | 0140 | PTO REG | 320.00 | 398.00 | 168.00 | 229.00 | 337.00 | 17.00 | 810.22 |
| 2969 | ENRIQUEZ | ADRIAN | 0220 | PTO FIRE | 456.00 | 334.55 | 305.88 | 156.64 | 483.79 | 27.79 | 795.91 |
| 4075 | GARCIA | MARK | 0220 | PTO FIRE | 456.00 | 347.43 | 268.08 | 132.00 | 483.51 | 27.51 | 742.36 |
| 5290 | VALVERDE | CARRI | 0220 | PTO REG | 320.00 | 271.75 | 144.00 | 64.00 | 351.75 | 31.75 | 734.06 |

FY20 PTO Buyout

| Empl oyee | Last name | First name | Location | Accrual Table | Default Limit | SOY Balance | Earned YTD | Used YTD | Available | Over Limit | PTO Buyout Amt |
|--------------|-----------|------------|----------|------------------|------------------|------------------|------------------|------------------|------------------|-----------------|-------------------|
| 3483 | HARDISON | SHAWN | 0202 | PTO REG | 320.00 | 282.00 | 192.00 | 136.50 | 337.50 | 17.50 | 685.48 |
| 2149 | WILLIAMS | SHAWN | 0220 | PTO REG | 320.00 | 356.00 | 240.00 | 262.00 | 334.00 | 14.00 | 609.70 |
| 3651 | JARRETT | JIM | 4610 | PTO REG | 320.00 | 279.00 | 192.00 | 128.50 | 342.50 | 22.50 | 603.45 |
| 4486 | TAYLOR | JANITA | 0204 | PTO REG | 320.00 | 355.00 | 168.00 | 175.50 | 347.50 | 27.50 | 459.80 |
| 1571 | HUDGINS | NATHAN | 0421 | PTO REG | 320.00 | 349.00 | 240.00 | 255.25 | 333.75 | 13.75 | 430.51 |
| 4912 | KIBAD | ROGER | 4370 | PTO REG | 320.00 | 291.00 | 168.00 | 120.00 | 339.00 | 19.00 | 366.32 |
| 2148 | FLETCHER | JENNIFER | 0130 | PTO REG | 320.00 | 231.00 | 240.00 | 146.00 | 325.00 | 5.00 | 281.60 |
| 3119 | MENDOZA | MONICA | 4019 | PTO REG | 320.00 | 343.75 | 216.00 | 226.50 | 333.25 | 13.25 | 271.76 |
| 2644 | MILLER | CLIPPER | 0204 | PTO REG | 320.00 | 390.00 | 229.00 | 295.00 | 324.00 | 4.00 | 208.08 |
| 5262 | SANCHEZ | YESENIA | 0343 | PTO REG | 320.00 | 220.25 | 144.00 | 42.50 | 321.75 | 1.75 | 27.27 |
| 4937 | HOLGUIN | ISAAC | 4016 | PTO REG | 320.00 | 243.25 | 163.00 | 85.25 | 321.00 | 1.00 | 19.24 |
| | | | | | | 31,000.19 | 16,677.08 | 13,907.10 | 33,770.17 | 6,674.17 | 207,573.78 |

PART TIME PAYOUT

| | | | | | | | | | | | |
|------|------|----------|------|---------|--------|--------|--------|-------|--------|--------|----------|
| 5089 | SOSA | VERONICA | 4017 | PTO REG | 320.00 | 210.25 | 138.50 | 86.25 | 262.50 | 102.50 | 1138.78 |
| | | | | | | 210.25 | 138.50 | 86.25 | 262.50 | 102.50 | 1,138.78 |

| Empl | Last name | First name | Location | Accrual T | Default L | SOY Balance | Earned YTD | Used YTD | Available B | Over Limit | PTO Buyout A | Over 320 | Possible PTO |
|------|-----------|------------|----------|-----------|-----------|-----------------|-----------------|---------------|-----------------|------------|--------------|---------------|------------------|
| 4007 | MACKEY | CORTEZ | 0206 | PTO POLIC | 456.00 | 359.50 | 192.00 | 210.00 | 341.50 | -114.50 | 0.00 | 21.50 | 534.06 |
| 3877 | TELLO | FRANCES | 0206 | PTO POLIC | 456.00 | 342.00 | 192.00 | 158.00 | 376.00 | -80.00 | 0.00 | 56.00 | 1,272.88 |
| 5081 | SEAY | DUSTIN | 0202 | PTO POLIC | 456.00 | 291.50 | 150.00 | 58.50 | 383.00 | -73.00 | 0.00 | 63.00 | 1,898.19 |
| 5110 | MANN | NIKOLAS | 0202 | PTO POLIC | 456.00 | 322.00 | 144.00 | 82.00 | 384.00 | -72.00 | 0.00 | 64.00 | 1,911.68 |
| 3236 | BUTLER | STEVEN | 0206 | PTO POLIC | 456.00 | 407.75 | 216.00 | 206.00 | 417.75 | -38.25 | 0.00 | 97.75 | 3,002.88 |
| 2945 | BENAVIDES | JOHN | 0203 | PTO POLIC | 456.00 | 404.00 | 216.00 | 178.00 | 442.00 | -14.00 | 0.00 | 122.00 | 4,511.56 |
| | | | | | | 2,126.75 | 1,110.00 | 892.50 | 2,344.25 | | | 424.25 | 13,131.25 |

| | | | |
|---------------------------|-----------------|-------------------|-------|
| Grand Total Payout | 7,166.92 | 218,587.97 | 6.7% |
| Payout with PD at 456 | | 205,456.72 | 0.25% |
| | budget | 204,938.12 | |